



of Metro Denver

Part-Time Mental Health Counselor (10-15 hours/week)

Hourly Rate: \$45–\$55/hour

Schedule: Monday–Thursday, 3:00–6:00 PM (with limited flexibility for planning & documentation) during the school year.

Location: Girls Inc. of Metro Denver Office

Position Summary

The Part-Time Mental Health Counselor supports the social-emotional well-being of girls participating in after-school programs. This role provides short-term, strengths-based counseling, crisis intervention, and mental health support in a positive, girl-centered environment. The Counselor collaborates with program staff to ensure girls feel safe, supported, and empowered.

Key Responsibilities

Direct Support & Counseling (Primary Duties)

- Provide individual and small-group counseling to girls ages 6–18 during after-school program hours.
- Offer emotional support, conflict resolution, and coping-skills coaching.
- Respond to and manage immediate mental health needs or crises using trauma-informed approaches.

Collaboration & Communication

- Work closely with program staff to identify girls needing additional support.
- Maintain strong relationships with families as appropriate, offering resources or referrals as needed.
- Coordinate with schools or outside providers (with proper consent) to ensure continuity of care.

Documentation & Compliance

- Complete intake and progress notes, incident reports, and required documentation in a timely and confidential manner.



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- Administer program evaluation and diagnostic assessments at intake and throughout client services.
- Follow organizational policies, mandated reporting guidelines, and ethical standards of practice.
- Participate in team meetings, supervision, and trainings as requested.

Qualifications

Required:

- Master's degree in Counseling, Social Work, Psychology, or related field.
- Current LPCC, LSW, CAC I or equivalent pre-licensure status working toward licensure **OR** current LPC, LCSW, CAC II or III, LCP, or LMFT. For LCSW candidates, on-site LCSW supervision is available.
- Experience working with youth, preferably girls, in a school, community, or clinical setting.
- Knowledge of trauma-informed practices, crisis response, and positive youth development.
- Strong communication and relationship-building skills.
- An appreciation for diverse populations, cultures, and economic experiences. Exhibits commitment to social justice values and anti-oppression analysis.
- Tech savvy with proficiency in Microsoft Office Suite, telehealth platforms, and EHR systems. Experience with Sessions Health a plus.

Preferred:

- Experience in after-school, youth development, and mental health settings.
- Bilingual English/Spanish.
- Familiarity with issues impacting girls and youth from diverse backgrounds.

Work Environment

- In-person, program-site environment with active youth, with potential for some remote telehealth work.



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- Casual, supportive, girl-centered culture.
- Required to move between program spaces and engage with girls directly.
- Occasional evening/weekend hours for major events.
- Collaborative, mission-driven team culture.